Critical Thinking (3 hours) • Mon 12 Aug 9am-12pm (Course No 6317) Room 458 Education Building A35
• Mon 19 August 9am-12pm (Course No 6318) Room 722 Education Building A35
Target group: all students. Bring: a reading (article/book chapter) from a discipline you are studying. Considers what it means to think critically, offers a step-by-step perspective on critical thinking, includes practice in thinking critically about a text in your own discipline.

Writing a Critical Review of a Journal Article (3 hours) • Wed 21 Aug 12-3pm (Course No 6319) Room 722 Education Building A35
• Mon 26 Aug 2-5pm (Course No 6320) Room 427 Teachers College A22
Target group: undergraduates. Bring: (if possible) the text to be critically reviewed. Covers developing and demonstrating a critical perspective in a more complex critical review of a journal article. Includes examples, language features and writing practice.

Writing a Critical Review on a Topic Area (3 hours) • Wed 28 Aug 12-3pm (Course No 6321) Room 722 Education Building A35
• Mon 2 Sept 2-5pm (Course No 6322) Room 435 Education Building A35
Target group: senior undergraduates (3rd year plus). Bring: (if possible) the text to be critically reviewed. Covers developing and demonstrating a critical perspective in a more complex critical review of a debate, methodology, theory, topic area, etc. Includes examples, language features and writing practice.

Writing in an Academic Style (2 hour short course for English speaking background students) • Fri 23 Aug 9-11am (Course No 6323) Room 722 Education Building A35
• Fri 30 August 9-11am (Course No 6324) Room 437 Old Teachers’ College
Target group: undergraduates, Masters by coursework. Bring: draft of current writing. Focuses on some of the characteristics of successful academic writing across all disciplines, e.g. formality, objectivity, conciseness and impersonality.

Writing in an Academic Style (6 hours) for non English speaking background students • Mon 12, 19 & 26 Aug 12-2pm (Course No 6325) Room 722 Education Building A35
• Tue 20, 27 Aug and 3 Sept 9-11am (Course No 6326) Room 722 Education Building A35
• Sat 7 Sept 10am-1pm and 2-5pm (Course No 6327) Room 722 Education Building A35
Target group: undergraduates, Masters by coursework. Bring: draft of current writing. Focuses on some of the characteristics of successful academic writing across all disciplines, e.g. formality, objectivity, conciseness and impersonality.

Clearer Writing (3 hours) for English speaking background students • Fri 13 Sept 2-5pm (Course No 6328) Room 722 Education Building A35
• Sat 14 Sept 10am-1pm and 2-5pm (Course No 6330) Room 722 Education Building A35
Target group: undergraduates, Masters by coursework. Bring: draft of current writing. Aims to make explicit the linking structures in English which make writing clear and logical and includes writing practice in using these structures.

Clearer Writing for non English speaking background students • Tue 13, 20, 27 Aug & 3 Sept 1-3pm (Course No 6329) Room 722 Education Building A35
• Sat 14 Sept 10am-1pm and 2-5pm (Course No 6330) Room 722 Education Building A35
Target group: undergraduates, Masters by coursework. Bring: draft of current writing. Aims to make explicit the linking structures in English which make writing clear and logical and includes writing practice in using these structures.

Foundations of Grammar (8 hours) • Tue 13, 20, 27 Aug & 3 Sept 11am-1pm (Course 6331) Room 722 Education Building A35
Target group: all students. Bring: draft of current writing. Will cover four main problem areas in grammar: basic sentence structure, tenses, articles, and subject and verb agreement.

Functional Grammar for Academic Writing (10 hours) • Tue 13, 20, 27 August, 3 and 10 Sept 3-5pm (Course No 6336) Room 722 Education Building A35
Target group: students who have completed Foundations of Grammar or a short grammar diagnostic test. Provides strategies for proofreading and editing at whole text, paragraph and sentence level. Students will identify and correct errors in their own writing. Places are limited to 10 students per session. This course is not for experienced and confident writers.

Critical Reflection in the Social and Health Sciences (Course No. 6338) • Thur 10 Sept 9am-1pm (4 hours) Room 722 Education Building A35
Target group: all students. This workshop will be helpful for students who are required to describe and reflect on a critical incident; critically respond to and reflect on a real-life scenario; or explain a personal or professional experience from a theoretical perspective in order to demonstrate critical reflection and transform disciplinary knowledge in the social and health sciences.

Essay Writing (12 hours) • Mon 12, 19, 26 August and 2 Sept 2-5pm (Course No 6339) Room 722 Education Building A35
• Thur 15, 22, 29 Aug and 5 Sept 2-5pm (Course No 6340) Room 722 Education Building A35
• Fri 16, 23, 30 Aug and 6 Sept 2-5pm (Course No 6341) Room 427 Teachers College A22
• Sat 17 and 24 Aug 10am-1pm and 2-5pm (Course No 6342) Room 722 Education Building A35
Target group: undergraduates. Covers characteristics of persuasive analytical essays for social science and humanities. Focuses on developing an analytical argument and incorporating evidence. Note: If you register for this workshop you do not need these short essay writing workshops: Analytical Writing, Planning an Assignment, Analysing the Assignment Question, Developing an Argument, Using Evidence in Essays, Introduction to Critical Writing in Essays.

SHORT ESSAY WRITING WORKSHOPS
The following six workshops cover the same areas as the twelve hour essay writing workshop, therefore EITHER enrol in the twelve hour workshop OR in one or more of the short workshops.

Analysing an Assignment Question (2 hours) • Fri 16 Aug 9-11am (Course No 6344) Room 722 Education Building A35
• Fri 16 Aug 11am-1pm (Course No 6347) Room 722 Education Building A35
Target group: undergraduates, Masters by coursework. Provides strategies for identifying the focus of the question and investigating how the wording of a question affects the structure of the response.

Planning an Assignment (2 hours) • Tue 13 Aug 7-9pm (Course No 6345) Room 722 Education Building A35
Target group: undergraduates, Masters by coursework. Covers the planning and structure of common written assignments.

Using Evidence in Essays (3 hours) • Wed 14 Aug 5-8pm (Course No 6348) • Mon 9 Sept 10am-1pm (Course No 6349) Room 722 Education Building A35
Target group: undergraduates, Masters by coursework. Covers evaluating sources of evidence, using evidence critically and to support your argument, synthesising evidence to find patterns and develop your argument and paraphrasing skills.
Developing an Argument (3 hours)  
• Thur 15 Aug 5-8pm (Course No 6350)  
Room 722 Education Building A35  
• Tue 20 Aug 5-8pm (Course No 6351)  
Room 722 Education Building A35  
Target group: undergraduates, Masters by coursework. Focuses on developing an argument by synthesising, evaluating and presenting evidence from relevant literature to substantiate a point of view.

Analytical Writing (2 hours)  
• Mon 19 Aug 5-7pm (Course No 6353)  
Room 722 Education Building A35  
• Fri 30 Aug 11am-1pm (Course No 6354)  
Room 437 Old Teachers’ College A22  
• Wed 4 Sept 10-12pm (Course No 6355)  
Room 722 Education Building A35  
Target group: undergraduates, Masters by coursework. Looks at the differences between analytical and descriptive writing, and the process involved in developing an analytical approach to ideas and information.

Introduction to Critical Writing in Essays (3 hours)  
• Wed 21 Aug 9-12pm (Course No 6359)  
Room 722 Education Building A35  
• Wed 11 Sept 9-12pm (Course No 6368)  
Room 461 Education Building A35  
Target group: undergraduates, Masters by coursework. This workshop focuses on the language resources necessary to develop arguments and critical evaluation in order to (1) respond to a real-life scenario or case study, (2) demonstrate critical analysis of a particular real-world problem, and (3) make recommendations to a course of action by an imagined client, business or government department.

Quoting, Summarising and Paraphrasing Evidence (3 hours)  
• Mon 19 Aug 10am-1pm (Course No 6361)  
Room 524 Education Building A35  
• Tue 22 Aug 5-8pm (Course No 6362)  
Room 722 Education Building A35  
• Fri 30 Aug 2-5pm (Course No 6360)  
Room 409 Education Building A35  
Target group: undergraduates, Masters by coursework. This workshop focuses on the language resources necessary to develop arguments and critical evaluation in order to (1) respond to a real-life scenario or case study, (2) demonstrate critical analysis of a particular real-world problem, and (3) make recommendations to a course of action by an imagined client, business or government department.

Language Strategies for Referring to Evidence (2 hours)  
• Wed 14 Aug 3-5pm (Course No 6364)  
Room 722 Education Building A35  
Target group: all students/first year students. Helps you to identify the differences between quoting and reporting, and gives practice in language strategies to help avoid plagiarism.

Discussion Skills and Working in Groups (3 hours)  
• Fri 30 Aug 9am-12pm (Course No. 6365)  
Room 722 Education Building A35  
Target group: non English speaking background students. This workshop provides strategies for effective participation in academic discussion and focussed language practice. It helps you set up personal goals for developing your skills. Also examines challenges of working in groups and teams, and suggests strategies for making groups more effective.

STUDY SKILLS

Procrastination and Managing Time (2 hours)  
• Mon 12 Aug 9-11am (Course No 6366)  
Room 722 Education Building A35  
• Wed 14 Aug 9-11am (Course No 6367)  
Room 722 Education Building A35  
Target group: all students. Examines current (mis)use of time and prioritises setting goals, prioritising tasks and planning at semester, weekly and daily levels. Presents strategies for enhancing concentration and dealing with procrastination.

Preparing for Exams (3 hours)  
• Mon 9 Sept 2-5pm (Course No 6369)  
• Thur 12 Sept 9am-12pm (Course No 6370)  
Room 722 Education Building A35  
Target group: all students. Examines current (mis)use of time and prioritises setting goals, prioritising tasks and planning at semester, weekly and daily levels. Presents strategies for enhancing concentration and dealing with exam anxiety.

ORAL PRESENTATION SKILLS

Undergraduate non-English speaking background students (6 hours)  
• Thur 15, 22, 29 Aug and 5 Sept 9am-12pm (Course No 6371)  
Room 722 Education Building A35  
Target group: undergraduate, Masters by coursework. This workshop focuses on strategies for presenting your ideas in an appropriate manner, and giving practice in public speaking.

Postgraduate non-English speaking background students (6 hours)  
• Thur 15, 22, 29 Aug and 5 Sept 9am-12pm (Course No 6372)  
Room 722 Education Building A35  
Target group: undergraduate, Masters by coursework. This workshop focuses on strategies for presenting your ideas in an appropriate manner, and giving practice in public speaking.

POSTGRADUATE RESEARCH

Preparing a Thesis Proposal (3 hours)  
• Wed 28 Aug 9am-12pm (Course No 6374)  
Room 722 Education Building A35  
Target group: masters by research, doctoral students. Bring: sample proposal from your department (if available). Provides an overview of the proposal with particular emphasis on the introductory stage and the expression of aims, research questions and hypotheses.

Writing a Literature Review (6 hours)  
• Mon 26 Aug 9am-12pm and 1-4pm (Course No 6376)  
Room 722 Education Building A35  
Target group: masters by research, doctoral students. Bring: 4-5 research articles relevant to topic, literature review from own field. Examines purpose of review as expression of aims, research questions and hypotheses.

Writing a Thesis With Publications (3 hours)  
• Wed 14 Aug 1-4pm (Course No 6377)  
Room 418 Education Building A35  
Target group: doctoral students. This workshop is based on a study of recent successful theses and will cover: how to write an engaging introduction and a forceful conclusion, avoid duplication in the several literature reviews required, and develop a final overarching argument.

Proof Reading and Editing Your Own Work (3 hours)  
• Mon 12 Aug 11am-12pm (Course No 6378)  
• Wed 14 Aug 11am-12pm (Course No 6379)  
• Fri 16 Aug 1-2pm (Course No 6380)  
• Fri 30 Aug 12-1pm (Course No 6381)  
• Mon 2 Sept 1-2pm (Course No 6382)  
• Wed 4 Sept 12-1pm (Course No 6383)  
• Fri 6 Sept 1-2pm (Course No 6384)  
Room 722 Education Building A35  
Target: Higher Degree by Research students. Bring: draft of current writing. Focuses on strategies for proofreading and editing for theses and publications. Students will identify and correct errors in their own writing. Places are limited to 10 students per session. This course is not for experienced and confident writers.

POSTGRADUATE COURSEWORK

Writing Coursework Assignments (3 hours)  
• Wed 14 Aug 12-3pm (Course No 6385)  
Room 722 Education Building A35  
• Mon 26 Aug 9am-12pm (Course No 6386)  
Room 722 Education Building A35  
Target group: all Masters by coursework. Bring: draft of a current assignment. This workshop looks at possible structures of coursework assignments, the component parts and the links between them.

Managing Literature for Coursework Assignments (3 hours)  
• Fri 23 Aug 11am-2pm (Course No 6387)  
Room 722 Education Building A35  
• Mon 2 Sept 10am-1pm (Course No 6388)  
Room 722 Education Building A35  
Target group: all Masters by coursework. Bring: two articles for a current coursework assignment. This workshop discusses how literature from your field can be used to support argument in your coursework assignment, and looks at strategies for organising your references.

Preparing for Postgraduate Study - Coursework (2 hours)  
• Tue 13 Aug 9-11am (Course No 6389)  
Room 722 Education Building A35  
Target group: beginning Masters by coursework. Covers time management, working in small groups, accessing and managing electronic and print information.

Writing a Critical Review on a Topic Area (3 hours)  
• Wed 21 Aug 9am-12pm (Course No 6390)  
Room 530 Education Building A35  
Target group: postgraduate. Bring: if possible: text to be critically reviewed. Covers developing and demonstrating a critical perspective in a more complex critical review of a debate, methodology, theory, topic area, etc. Includes examples, language features and writing practice.